

Audit Report

F.Y 2019-20

Antri Municipal
Council

Prepared by:

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Chartered Accountant, Gwalior, MP

To,
The Chief Municipal Officer,
Antri Municipal Council

Audit Report

PURPOSE OF AUDIT

A **audit** is conducted to provide an opinion whether "financial statements" (the information being verified) are stated in accordance with specified criteria. Normally, the criteria are Indian accounting standards, although auditors may conduct audits of financial statements prepared using the cash basis or some other basis of accounting appropriate for the organization. In providing an opinion whether financial statements are fairly stated in accordance with accounting standards, the auditor gathers evidence to determine whether the statements contain material errors or other misstatements.

The audit opinion is intended to provide reasonable assurance, but not absolute assurance, that the financial statements are presented fairly, in all material respects, and/or give a true and fair view in accordance with the financial reporting framework. The purpose of an audit is to provide an objective independent examination of the financial statements, which increases the value and credibility of the financial statements produced by management, thus increase user confidence in the financial statement, reduce investor risk and consequently reduce the cost of capital of the preparer of the financial statements.

SCOPE OF AUDIT

1. Audit of Revenue

Task	Particulars
Scope Given	The auditor is responsible for all revenue receipts from the counter files.
Observation	All Revenue Receipts has been audited on random basis and bifurcated head wise but there should be proper head of amount received as audit

	objection. Vouchers of receipts not found.
Scope Given	He is also responsible to check the revenue receipts is duly deposited in respective bank account
Observation	The Revenue Receipts are not duly deposited in respective bank accounts on same day sometimes it is deposited after two or three days by ULB deliberately and sometimes it is deposited after 2 or 3 due to holidays and Bank Circumstances like server Problems and others etc.
Scope Given	Percentage of revenue collection increase in various heads in property tax, compared to previous year shall be part of report
Observation	Annexure of Percentage of revenue collection increase in various heads in property tax, compared to previous year is given in abstract sheet.
Scope Given	Delay beyond 2 working days shall be immediately brought to the notice of commissioner/CMO
Observation	Delay found and immediately brought to the notice of CMO.
Scope Given	The entries in cash book shall be verified
Observation	Entries in cash book have been verified on random basis and also counter check from cashier book.
Scope Given	The auditor shall specifically mention in the report, the revenue recovery against the quarterly and monthly targets. Any lapses in revenue recovery shall be part of the report
Observation	There is no procedure of issuing quarterly and monthly targets. The targets are annually decided as per last year demand not as per Actual collection or as per Property Located or connections given in Council Limits. The Property and Connections survey and bifurcation into commercial and domestic required so the collection of property Tax and user charges will be increased.
Scope Given	The auditor shall verify the interest income from FDR's and verify that interest income is duly and timely accounted for in cash book
Observation	FDR's Interest income is duly checked and not accounted in cash book timely. Only Bank Interest from Some Saving Accounts is accounted in Cash Book.
Scope Given	The cases where, the investments are made on lesser interest rates shall be brought to the notice of the commissioner/CMO
Observation	There is no Procedure of Calling Rate of Interest from Different Banks

	and same brought to the notice of the CMO.
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2. Audit of Expenditure

Task	Particulars
Scope Given	The auditor is responsible for audit of expenditure under all the schemes
Observation	Expenditure is checked on random basis along with grants and scheme expenditure.
Scope Given	He is also responsible for checking the entries in cash book and verifying them from relevant vouchers
Observation	Entries of Expenditure are verified from Cash Book and Bank Statement on random Basis, but Vouchers of same is not available.
Scope Given	He should also check monthly balances of the cash book and guide the accountant to rectify errors, if any
Observation	Monthly Balances of Cash Book have been Checked and errors regarding totals have been rectified during Audit. Moreover during the audit a payment of More than 1 lakhs found which is credited to wrong beneficiary account and still not collected by ULB from him and letter for recovery of same has been given to bank. we advised ulb to file police complaint also for same.
Scope Given	He shall verify that the expenditure for a particular scheme is limited to the funds allocated for that particular scheme any over payment shall be brought to the notice of any commissioner/CMO
Observation	There is Separate Bank Accounts for each Scheme but there is no separate accounting for particular scheme. Moreover no utilization certificate is issued for particular Scheme and the same is brought to the notice to CMO.
Scope Given	He shall also verify that the expenditure is accordance with the guidelines, directives acts and rules issued by government of India/ State Government.
Observation	Some Expenditure is not in accordance with the guidelines, directives acts and rules issued by Governments and same has been brought to the notice of CMO and letters of such expenditure and irregularities issued

	by Govt. and Collector also.
Scope Given	During the audit financial propriety shall also be checked. All the expenditure shall be supported by financial and administrative and financial limits of the sanctioning authority
Observation	Vouchers and files of the Grants & Scheme's expenditures have not been Provided by ULB. Hence we are not able to comment on same. Financial and administrative and financial limits of the sanctioning authority and financial propriety also checked during Audit and not found upto the mark.
Scope Given	All the cases where appropriate sanctions have not been obtained shall be reported and the compliance of audit observation shall be ensured during the audit Non compliances of audit paras shall be brought to the notice of commissioner/CMO
Observation	Such Cases have already been brought and mentioned in letter issued by Regional JD office and Collectorate. Same has been brought to the notice to CMO.
Scope Given	The auditor shall be responsible for verification of scheme project wise Utilization Certificates (UCs). UC's shall be tallied with the income & expenditure records and creation of Fixed Asset
Observation	No Utilization Certificates of Scheme Project Wise issued by Ulb. Hence it is not possible to verify the same.
Scope Given	The Auditor shall verify that all the temporary advances have been fully recovered
Observation	No Such Advances given by ULB during the audit period.

3. Audit of Book Keeping

Task	Particulars
Scope Given	The auditor is responsible for audit of all the books of accounts as well as stores
Observation	The Audit of all books as well as store has been checked and the same maintained by ULB Except some Books like separate Scheme Books, Subsidiary books, Fixed Deposit Register, Loan Issued and Taken Registers etc..

Scope Given	He shall verify that all the books of accounts and stores are maintained as per Accounting Rules applicable to Urban Local Bodies. Any discrepancies shall be brought to the notice of commissioner/CMO
Observation	Books of Accounts and Stores are Maintained by ULB in general way. Accounting Rules applicable to Urban Local Bodies are governed by MPMAM and the books maintained by ULB are not as per MPMAM and the same has been brought to the notice of CMO.
Scope Given	The auditor shall verify advance register and see that all the advances are timely recovered according to the conditions of advances. All the cases of non recovery shall be specifically mentioned in audit report
Observation	Advances are deducted from the Salaries of the employees and recovered every month.
Scope Given	The auditor shall verify that all the temporary advances have been fully recovered.
Observation	All the Temporary Advances have been fully recovered through as a deduction from salary every Month.
Scope Given	Bank reconciliation statement (BRS) shall be verified from the records of ULB and bank concerned. If bank reconciliation statements are not prepared, the auditor will help in the preparation of BRS
Observation	Bank Reconciliation Statements (BRS) are not prepared by the Ulb. We helped and guided them to prepare the same.
Scope Given	He shall be responsible for verifying the entries in the Grant register. The receipts and payments of grants shall Be duly verified from the entries in the cash book
Observation	Separate Compensation and Grant register are not maintained by ULB. Only Schemes Registers are maintained. The Receipts are verified from the Grants Letters and Grants Details Provided by the UADD. Separate Register of Payments from Grants is not Maintained by ULB.
Scope Given	The auditor shall verify the fixed asset register from other records and discrepancies shall be brought to the notice of Commissioner/CMO
Observation	Fixed Assets register are not maintained by the ULB and same has been brought to the notice of CMO.
Scope Given	The auditor shall reconcile the accounts of receipt and payments

	especially for project funds.
Observation	Only Schemes Fund are checked and verified, no Projects were running during the Audit.

4. Audit of FDR

Task	Particulars
Scope Given	The auditor is responsible for audit of all fixed deposits and term deposits
Observation	Fixed & Term Deposits have been verified from the FDR & Terms Deposit Registers
Scope Given	It shall be ensured that proper records of FDR's are maintained and all renewals are timely done
Observation	FDR's are automatically renewed by Core Banking Bank through System on time.
Scope Given	The cases where FDR's/TDR's are kept at low rate of interest than the prevailing rate shall be immediately brought to the notice of Commissioner/CMO
Observation	There is no Procedure of calling Interest Rates from different Banks are followed by ULB and the same is Immediately brought to the Notice of CMO.
Scope Given	Interest earned on FRD/TDR shall be verified be from entries in the cash book
Observation	Interest earned on FDR/TDR is entered on Consolidated Basis not on annual. Further Interest on FDR should be Accounted on Accrual Basis.

5. Audit of Tenders/Bids

Scope Given	The auditor is responsible for audit of all tenders /bids invited by the ULB's
Observation	Tenders are Invited online by the ULB. Separate Register of Tenders issued during the year is not maintained by ULB. We verify all the tenders from files and Online Tender Publish report.
Scope Given	He shall check whether competitive tendering procedures are followed

	for all bids
Observation	Yes, competitive tendering procedures are followed for all bids.
Scope Given	He shall verify the receipts of tender fee/bid processing fee/performance guarantee both during the construction and maintenance period
Observation	The receipts of tender fee/bid processing fee are received online and performance guarantee are in FDR forms and the same randomly verified from bank statements both during the construction and maintenance period.
Scope Given	The bank guarantees, if received in lieu of bid processing fee/performance guarantee shall be verified from the issuing banks.
Observation	No Such Case of Bank Guarantees received found during the audit year.
Scope Given	The conditions of BG's shall also be verified; any BG with such condition which is against the interests of the ULB shall be verified and brought to the notice of Commissioner/CMO
Observation	No Such Case Found in BG's which is against the interests of the ULB.
Scope Given	The cases of extension of BG's shall be brought to the notice Commissioner/CMO for proper guidance to extend the BG's shall also be given to ULB's
Observation	No Such case of BG's Extension found.

6. Audit of Grants and Loans

Task	Particulars
Scope Given	The auditor is responsible for audit of grants given by Central Government and its utilization.
Observation	All the grants from Government verified and listed along with its utilizations specially schemes.
Scope Given	He is responsible for audit of grants received from state government and it's utilization
Observation	All the grants from Government verified and listed along with its utilizations specially schemes.
Scope Given	He shall perform audit of loans provided for physical infrastructure and its utilizations. During this audit the auditor shall specifically comment

	on the revenue mechanism i.e. whether the asset created out of the loan has generated the desired revenue or not. He shall also comment on the possible reasons for non generation revenue
Observation	There is only Loan from HUDCO received by ULB which is used for Construction of Roads and Other Assets. Revenue in the form of Road Cutting Charges, Encroachment Charges, and Road Tax are collected.
Scope Given	The auditor shall specifically point out any diversion of funds from capital receipts/grants/loans to revenue expenditure and from one scheme/ project to another
Observation	During the Audit and as per randomly checked records there may be diversion of fund from capital receipts/grants/loans to revenue expenditure and from one project to another because there is no separate books of Accounts maintained for each grants. There is only one account maintained for Municipal Fund and Grants and the same is used for making Payments.

Management's Responsibility for Financial Statements

Management's responsibility for the fairness of the representations in the financial statements carries with it the privilege of determining which disclosures it considers necessary. Although management has the responsibility for the preparation of the financial statements and the accompanying footnotes, the auditor may assist in the preparation of financial statements.

Management is responsible for the integrity and objectivity of the financial statements. Estimates are necessary in the preparation of these statements and, based on careful judgments, have been properly reflected. Management has established systems of internal control that are designed to provide reasonable assurance that assets are safeguarded from loss or unauthorized use, and to produce reliable accounting records for the preparation of financial information.

Management recognizes its responsibility for conducting the Corporation's affairs in compliance with established financial standards and applicable laws, and maintains proper standards of conduct for its activities.

- Management is responsible for preparing the financial statements and the contents of the statements are the assertions of management
- The independent auditor is responsible for examining management's financial statements and expressing an opinion on their fairness

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Municipal Corporations & Councils Act requires the auditor to:

- Gives a true and fair view about whether the financial report complies with the accounting standards
- Conduct their audit in accordance with auditing standards

- Give the directors and auditor's independence declaration and meet independence requirements
- Report certain suspected contraventions to Municipal Act

Opinion

We have also audited management's assessment, included in the accompanying Management's Annual Report on Internal Control Over Financial Reporting, that the Council maintained effective internal control over financial reporting as of 31st March, 2020. The Council's management is responsible for maintaining effective internal control over financial reporting and for its assessment of the effectiveness of internal control over financial reporting. Our responsibility is to express an opinion on management's assessment and on the effectiveness of the Council's internal control over financial reporting based on our audit. We conducted our audits in accordance with the Indian Accounting standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether effective internal control over financial reporting was maintained in all material respects. My audit of internal control over financial reporting included obtaining an understanding of internal control over financial reporting, evaluating management's assessment, testing and evaluating the design and operating effectiveness of internal control, and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion.

A Council's internal control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A Corporation's internal control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the Corporation; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the Corporation are being made only in accordance with authorizations of management and directors of the Corporation; and (3) provide reasonable assurance regarding

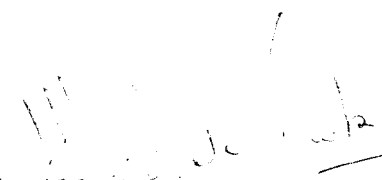
prevention or timely detection of unauthorized acquisition, use, or disposition of the Corporation's assets that could have a material effect on the financial statements.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

In our opinion, management's assessment that Antri Municipal Council is not maintained effective internal control over financial reporting as of March 31, 2020, is not fairly stated, in all material respects, based on criteria established in Internal Control. There may be more Information to be incorporated but not provided by ULB like Bank Accounts, Schemes etc. If there is any Mistake which is not apparent and the schemes and grants and documents and information which are not provided by the ULB and are not incorporated in Audit Reports then for such issues ULB will be solely responsible. Auditor will incorporate after providing such data and will not be responsible for such aforesaid data and information.

Date: 27/02/2021

Place: Gwalior



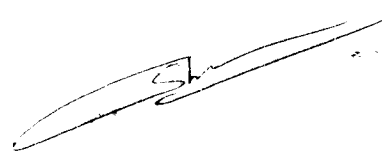
M/s Abhishek V Gupta & Co.

CA Abhishek Gupta

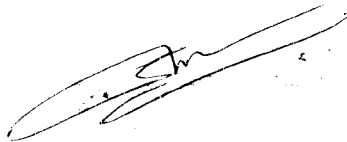
Partner

M.no. 412903

FRN: 0017949C



NAGAR PARISHAD ANTRI Balance Sheet 1-Apr-2019 to 31-Mar-2020			
Liabilities	Amount (₹)	Assets	Amount (₹)
Capital Account		Fixed Assets	
Municipal Fund	1,39,35,893.16	Boundary Wall & Fencing (4102080000)	20,61,084.00
Current Liabilities		BUILDING-COMMUNITY (4102002000)	7,94,640.00
STATE GRANT LIABILITIES		BUILDING-PUBLIC CONVENIENCE(TOILET) (4102032000)	37,07,076.00
ADHOSARACHANA NIRMAN WORK	2,40,00,000.00	Chairs (4107001000)	4,48,800.00
GRANT 14TH FINANCE COMMISSION (3202005000)	63,86,000.00	COMPUTER (4106002000)	76,075.00
GRANT FOR ROAD DEVELOPMENTS (3202011000)	91,000.00	Electrical Fittings (4107006000)	11,29,705.00
GRANT SWACHH BHARAT MISSION (3202083000)	53,82,000.00	FURNITURE, FIXTURES, FITTING & ELECTRICAL APPLIANCES (4107000000)	5,19,090.00
STATE FINANCE COMMISSION GRANT (3202001000)	88,72,612.00	HAND PUMP (4103031000)	9,57,165.00
		INVETER & BETTERY (4106011000)	15,650.00
		MOTOR PUMP (4104060000)	68,990.00
		PARKS & GARDENS (4101003000)	9,90,715.00
		PLANT & MACHINERY (4104000000)	95,358.00
		ROAD-CONCRETE (4103001000)	40,21,599.26
		VEHICLE-OTHERS (4105090000)	12,93,791.80
		ADHOSANRACHANA EXP.	45,83,214.90
		SECURITY DEPOSIT (3401011000)	2,93,983.54
		Cash-in-hand	
		Bank Accounts	2,43,75,137.34
		Excess of expenditure over income	
		Opening Balance	
		Current Period	1,32,35,430.32
Total	5,86,67,505.16	Total	5,86,67,505.16





NAGAR PARISHAD ANTRI
Income and Expenditure Statement
1-Apr-2019 to 31-Mar-2020

Particulars	Amount (₹)	Particulars	Amount (₹)
Indirect Expenses (Expenses (Indirect))		Direct Incomes (Income (Direct))	
ADVERTISEMENT EXPENSES (2206001000)	4,88,098.36	APPLICATION FEE (1404013000)	980.00
AUDIT FEES (2205001000)	26,997.36	BIRTH & DEATH REGISTRATION FEES (1401302000)	2,330.00
BULK PURCHASE-ELECTRICAL STORE (2302041000)	94,475.00	BUILDING PERMISSION FEE (NAMANTRAN) (1401201000)	1,929.00
Bulk Purchase Others	18,37,747.00	CHARGES OF SUPPLY OF WATER BY TANKERS (1405009000)	20,700.00
CLEANING EXPENSES BY OUT SOURCES (2308004000)	11,000.00	COMPENSATION-EXPORT TAX (1202025000)	14,000.00
COUNCILLOR ELECTION EXPENSES (2501003000)	77,061.18	COMPENSATION IN LIEU OF OCTOPI (1202001000)	1,07,48,042.00
DEATH CUM RETIREMENT BENEFIT (2104001000)	20,000.00	CONSOLIDATED FEES FROM FOR CERTIFICATE OR EXTRACT (1401300000)	7,330.00
ELECTRICITY CHARGES (2201101000)	6,26,100.00	EDUCATION CESS CURRENT (1108041000)	572.00
E-TENDRING	25,480.00	ENCROACHMENT FEES (1401501000)	19,820.00
FESTIVAL CELEBRATION EXPENSES-NATIONAL (2206032000)	39,860.00	FEE-LABOUR REGISTRATION (1401313000)	240.00
FESTIVAL CELEBRATION EXPENSES-RELIGIOUS (2206033000)	81,360.00	Haat Bazar Fee	6,875.00
FUEL,PETROL & DEISEL (2203011000)	8,85,026.00	INTEREST RECEIVED (1701000000)	3,164.00
HIRE CHARGES VEHICALS (2304002000)	6,000.00	MISCELLANEOUS INCOME (1808090000)	2,696.00
LEGAL FEES (2205101000)	1,54,506.18	PAY & USE TOILETS (1405006000)	1,745.00
MISCELLANEOUS EXPENSES (2208051000)	74,028.00	PRIOR PERIOD-PROPERTY TAX (1851001000)	58,056.00
NEWSPAPERS (2202002000)	27,952.00	PRIOR PERIOD-SAMEKIT KAR (1851003000)	64,180.00
NPS	7,88,940.00	PRIOR PERIOD WATER TAX (1851004000)	30,977.00
PRINTING EXPENSES (2202101000)	87,518.18	PROPERTY TAX CURRENT (1100101000)	25,644.00
PROFESSIONAL AND OTHER FEES (2808030000)	2,25,780.00	RTI ACT (1404022000)	150.00
PROFESSIONAL TAX DEDUCTION (3502012000)	15,500.00	SALE OF TENDER (1501101000)	1,51,182.00
Rain Water Harvesting (3402003000)	28,807.36	SAMEKIT KAR (1100131000)	34,780.00
RENT-OFFICE BUILDING (2201001000)	19,500.00	WATER CONNECTION CHARGES (1404017000)	1,600.00
RENT-OTHERS (2201002000)	2,04,580.00	WATER TAX (1100201000)	51,678.00
R&M BUILDING-OTHER STRUCTURE (2305289000)	12,000.00	Indirect Incomes (Income (Indirect))	
R&M-Computer (2305502000)	8,680.00	CM ECONOMIC WELFARE YOJNA FEE	150.00
R&M CONCRETE ROAD (2305001000)	37,560.00	EDUCATION CESS - PRIOR PERIOD	1,072.00
R&M ELECTRICALS APPLIANCES (2305609000)	26,013.54	Fee-Marriage Registration (1401311000)	145.00
R&M GARBAGE CLEARANCE (2305051000)	49,000.00	MUTATION FEE (NAMANTRAN) (1301011000)	301.00
R&M-GENERATOR (2305761000)	1,355.00	PENSION YOJNA SCHEME	20.00
R&M-MARKET BUILDING (2305203000)	22,638.00	RENT VEHICLE	96,802.00
R&M MOTOR PUMP (2305760000)	1,33,804.00	Excess of expenditure over income	1,32,35,430.32
R&M OTHER ROADS (2305003000)	25,313.00		

NAGAR PARISHAD ANTRI
Income and Expenditure Statement
1-Apr-2019 to 31-Mar-2020

Particulars	Amount (₹)	Particulars	Amount (₹)
R&M PLANT & MACHINERIES (2305041000)	47,980.00		
R&M PUBLIC TOILET (2305121000)	13,304.00		
R&M TRACTOR (2305309000)	1,23,933.00		
R&M VEHICALS - OTHERS (2353900000)	3,03,867.90		
R&M WATERWAYS (2305021000)	3,010.00		
SALARIES & ALLOWANCES-OFFICERS (2101001000)	1,26,42,743.00		
SALARIES & ALLOWANCES-STAFF (2101011000)	15,08,213.00		
Sambal Yojna Exp.	9,13,427.00		
STATIONERY (2202102000)	90,474.36		
Swachhta Mission Exp	9,06,493.00		
TDS-CONTRACTORS (3502022000)	4,82,674.00		
TDS-EMPLOYEES (3502021000)	11,738.00		
TELEPHONE EXPENSES (2201201000)	3,591.00		
TRAVELLING & CONVEYANCE-STAFF (2202005000)	10,529.00		
WAGES (2101021000)	1,28,074.00		
WATER WORKS (2301001000)	12,27,190.90		
WEB, NET (2201211000)	2,668.00		
Total	2,45,82,590.32	Total	2,45,82,590.32



2020-03-31



NAGAR PARISHAD ANTRI
Receipts and Payments
1-Apr-2019 to 31-Mar-2020

Receipts	Amount (₹)	Payments	Amount (₹)
Opening Balance			
Bank Accounts As per Previous Balancesheet	87,19,244.00		
Unaccounted Grant & Interest Previous Year	52,16,649.16	Fixed Assets	
Opening Balance as per Cash Book	1,39,35,893.16	Boundary Wall & Fencing (4102080000)	20,61,084.00
Current Liabilities		BUILDING-COMMUNITY (4102002000)	7,94,640.00
STATE GRANT LIABILITIES	4,47,31,612.00	BUILDING-PUBLIC CONVENIENCE(TOILET) (4102032000)	37,07,076.00
Direct Incomes (Income (Direct))		Chairs (4107001000)	4,48,800.00
APPLICATION FEE (1404013000)	980.00	COMPUTER (4106002000)	76,075.00
BIRTH & DEATH REGISTRATION FEES (1401302000)	2,330.00	Electrical Fittings (4107006000)	11,29,705.00
BUILDING PERMISSION FEE (NAMANTRAN) (1401201000)	1,929.00	FURNITURE, FIXTURES, FITTING & ELECTRICAL APPLIANCES (4107000000)	5,19,090.00
CHARGES OF SUPPLY OF WATER BY TANKERS (1405009000)	20,700.00	HAND PUMP (4103231000)	9,57,165.00
COMPENSATION-EXPORT TAX (1202025000)	14,000.00	INVETER & BETTER Y (4106011000)	15,650.00
COMPENSATION IN LIEU OF OCTROI (1202001000)	1,07,48,042.00	MOTOR PUMP (4106060000)	68,990.00
CONSOLIDATED FEES FROM FOR CERTIFICATE OR EXTRACT (1401300000)	7,330.00	PARKS & GARDENS (4101003000)	9,90,715.00
EDUCATION CESS CURRENT (1108041000)	572.00	PLANT & MACHINERY (4104000000)	95,358.00
ENCROACHMENT FEES (1401501000)	19,820.00	ROAD-CONCRETE (4103001000)	40,21,599.26
FEE-LABOUR REGISTRATION (1401313000)	240.00	VEHICLE-OTHERS (4105090000)	12,93,791.80
Haat Bazar Fee	6,875.00	Indirect Expenses (Expenses (Indirect))	
INTEREST RECEIVED (1701000000)	3,164.00	ADHOSANRACHANA EXP.	45,83,214.90
MISCELLANEOUS INCOME (1808090000)	2,696.00	ADVERTISEMENT EXPENSES (2206001000)	4,88,098.36
PAY & USE TOILETS (1405006000)	1,745.00	AUDIT FEES (2205001000)	26,997.36
PRIOR PERIOD-PROPERTY TAX (1851001000)	58,056.00	BULK PURCHASE-ELECTRICAL STORE (2302041000)	94,475.00
PRIOR PERIOD-SAMEKIT KAR (1851003000)	64,180.00	Bulk Purchase Others	18,37,747.00
PRIOR PERIOD WATER TAX (1851004000)	30,977.00	CLEANING EXPENSES BY OUT SOURCES (2308004000)	11,000.00
PROPERTY TAX CURRENT (1100101000)	25,644.00	COUNCILLOR ELECTION EXPENSES (2501003000)	77,061.18
RTI ACT (1404022000)	150.00	DEATH CUM RETIREMENT BENEFIT (2104001000)	20,000.00
SALE OF TENDER (1501101000)	1,51,182.00	ELECETRICITY CHARGES (2201101000)	6,26,100.00
SAMEKIT KAR (1100131000)	34,780.00	E-TENDRING	25,480.00
WATER CONNECTION CHARGES (1404017000)	1,600.00	FESTIVAL CELEBRATION EXPENSES-NATIONAL (2206032000)	39,860.00
WATER TAX (1100201000)	51,678.00	FESTIVAL CELEBRATION EXPENSES-RELIGIOUS (2206033000)	81,360.00
Indirect Incomes (Income (Indirect))		FUEL,PETROL & DIESEL (2203011000)	8,85,026.00
CM ECONOMIC WELFARE YOJNA FEE	150.00	HIRE CHARGES VEHICALS (2304002000)	6,000.00

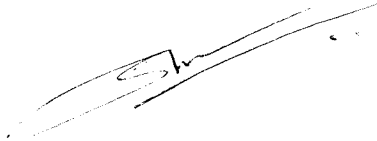
NAGAR PARISHAD ANTRI

Receipts and Payments

1-Apr-2019 to 31-Mar-2020

Receipts	Amount (₹)	Payments	Amount (₹)
EDUCATION CESS -PRIOR PERIOD	1,072.00	LEGAL FEES (220101000)	1,54,506.18
Fee-Marriage Registration (1401311000)	145.00	MISCELLANEOUS EXPENSES (2208051000)	74,028.00
MUTATION FEE (NAMANTRAN) (1301011000)	301.00	NEWSPAPERS (2202002000)	27,952.00
PENSION YOJNA SCHEME	20.00	NPS	7,88,940.00
RENT VEHICLE	96,802.00	PRINTING EXPENSES (2202101000)	87,518.18
Indirect Expenses (Expenses (Indirect))		PROFESSIONAL AND OTHER FEES (2808030000)	2,25,780.00
SALARIES & ALLOWANCES-OFFICERS (2101001000)	81,986.00	PROFESSIONAL TAX DEDUCTION (3502012000)	15,500.00
SECURITY DEPOSIT (3401011000)	21,000.00	Rain Water Harvesting (3402003000)	28,807.36
		RENT-OFFICE BUILDING (2201001000)	19,500.00
		RENT-OTHERS (2201002000)	2,04,580.00
		R&M BUILDING-OTHER STRUCTURE (2305289000)	12,000.00
		R&M-Computer (2305502000)	8,680.00
		R&M CONCRETE ROAD (2305001000)	37,560.00
		R&M ELECTRICALS APPLIANCES (2305609000)	26,013.54
		R&M GARBAGE CLEARANCE (2305051000)	49,000.00
		R&M-GENERATOR (2305761000)	1,355.00
		R&M-MARKET BUILDING (2305203000)	22,638.00
		R&M MOTOR PUMP (2305760000)	1,33,804.00
		R&M OTHER ROADS (2305003000)	25,313.00
		R&M PLANT & MACHINERIES (2305041000)	47,980.00
		R&M PUBLIC TOILET (2305121000)	13,304.00
		R&M TRACTOR (2305309000)	1,23,933.00
		R&M VEHICALS - OTHERS (2353900000)	3,03,867.90
		R&M WATERWAYS (2305021000)	3,010.00
		SALARIES & ALLOWANCES-OFFICERS (2101001000)	1,27,24,729.00
		SALARIES & ALLOWANCES-STAFF (2101011000)	15,08,213.00
		Sambal Yojna Exp.	9,13,427.00
		SECURITY DEPOSIT (3401011000)	3,14,983.54
		STATIONERY (220202000)	90,474.36
		Swachhta Mission Exp.	9,06,493.00
		TDS-CONTRACTORS (3502022000)	4,82,674.00
		TDS-EMPLOYEES (3502021000)	11,738.00
		TELEPHONE EXPENSES (2201201000)	3,591.00
		TRAVELLING & CONVEYANCE-STAFF (2202005000)	10,529.00
		WAGES (2101021000)	1,28,074.00
		WATER WORKS (2301001000)	12,27,190.90
		WEB, NET (2201211000)	2,668.00
		Closing Balance	
		Bank Accounts	2,43,75,137.34

NAGAR PARISHAD ANTRI Receipts and Payments 1-Apr-2019 to 31-Mar-2020			
Receipts	Amount (₹)	Payments	Amount (₹)
Total	7,01,17,651.16	Total	7,01,17,651.16




NAGAR PARISHAD ANTRI Cash Flow Summary 1-Apr-2019 to 31-Mar-2020	
Inflow	Amount (₹)
Opening balance in bank	1,39,35,893.16
Current Liabilities	4,47,31,612.00
Direct Incomes (Income (Direct))	1,12,48,670.00
Indirect Incomes (Income (Indirect))	98,490.00
Indirect Expenses (Expenses (Indirect))	1,02,986.00
Total	7,01,17,651.16
Outflow	
Fixed Assets	1,61,79,739.06
Indirect Expenses (Expenses (Indirect))	2,95,62,774.76
Total	4,57,42,513.82
Nett Inflow:	2,43,75,137.34

NOTES TO THE
ACCOUNTS
FORMING PART OF
THE
“BALANCE SHEET”
AS ON
31ST MARCH, 2020

General Notes to the Accounts- Income & Expenditure Accounts

Tax Revenue: Tax Revenue Includes the following Taxes under the Income & Expenditure:-

1. Property Tax
2. Water Tax
3. Conservancy Tax
4. Education Tax
5. Electricity Tax
6. Professional Tax
7. Advertisement Tax
8. Compound Tax
9. Cess
10. Other Taxes
11. Rental Income
12. User Charges
13. Fees & Licenses
14. Other Income

Aforesaid Taxes & Revenues are recognized as revenue cash basis.

Compensations:

1. Compensation in lieu of Octroi
2. Compensation in lieu of Pilgrimage Tax

Compensation in lieu of Octroi: Compensation in lieu of Octroi is recognized as revenue on the basis of the statement received from the Government.

Compensation in lieu of Octroi is taken on Gross Amount as per Statement received from the Government & the deductions made from the Compensation is to be treated as expenses in the Income & Expenditure Account. Sometimes if entry is not found in Statement received from Government Department but reflects in Bank Statements then it has been recognized on receipt basis.

Compensation in lieu of Pilgrimage Tax: Compensation in lieu of Pilgrimage Tax is recognized as revenue on the basis of the statement received from the Government.

Compensation in lieu of Pilgrimage Tax is taken on Gross Amount as no deduction is made there from as per Statement received from the Government. Sometimes if entry is not found in Statement received from Government Department but reflects in Bank Statements then it has been recognized on receipt basis.

Revenue Grants, Contribution & Subsidies:- Revenue Grants, Contribution & Subsidies includes the followings:-

1. Revenue Grants
2. Re-imbursement of Expenses
3. Contribution towards Schemes

Revenue Grants: Revenue Grant is recognized on the basis of the statement received from the Government.

Revenue Grant is taken on net Amount as per the statement received from Government. Sometimes if entry is not found in Statement received from Government Department but reflects in Bank Statements then it has been recognized on receipt basis. .

Interest on Bank Accounts: Interest on Bank Accounts is recognized on the basis of Bank Statements kept by the Accounts Departments & the Data maintained by the Accounts Department.

Establishment Expenses: Establishment Expenses includes the following Expenses:

1. Salaries, Wages & Bonus
2. Benefits and Allowances
3. Pension
4. Other Terminal & Retirement Benefits

Salaries, Wages & Bonus:- Salaries, Bonus & Wages are recognized on the basis of due.

Salaries, Wages & Bonus are taken from the data maintained by the Accounts Department & same as incorporated in Income & Expenditure Accounts.

Salary, Wages & Bonus due for the month of March paid in April is taken as Salary Payable under the Current Liabilities Head in the Balance Sheet.

Benefits and Allowances & Pension: Same approach is considered in the case of Benefits and Allowances & Pension.

Administrative Expenses & Operating & Maintenance Expenses: Administrative Expenses & operating & Maintenance Expenses are taken from the data maintained by the Accounts department. Unpaid part is treated as payables & shown under the head Miscellaneous Expenses in the Balance sheet.

Bank Charges: Bank charges are taken from the data maintained by Accounts Departments & Bank Statements.

Election & own Programs Expenses: Election & Own program expenses are taken on cash basis from the data maintained by Accounts Department.

Own Program Expenses includes the expenses incurred for tournaments & programs conducted by Gwalior Municipal Council.

Grants, Contribution & Subsidies: Grants includes the grants given by the Gwalior Municipal Council for revenue purposes. Such as Grant to Manav Kusth Ashram etc.

Other Points:

1. Reserve @ 5% of the Total Income earned by the Municipal Council is created during the Year as per **President-in-Council Kaamkaaz Sanchalan Adhiniyam, 1998**.
Where total income means Income Earned during the Year except Grants & Compensations, Contributions, Loans & Subsidies.
2. In other words, Depreciation has been charged on the basis of average useful life prescribed in MPMAM. Assets having Amount Rs. 5000/- or less is treated as revenue Expenditure as per MPMAM. Where Date of Creation is not identified the Depreciation is charged for whole Year.
3. Income & Expenditure for the Year 2009-2010 included the data received from MPUSP & ADB.

4. Some of the entries into the systems are rectified by us due to wrong posted by MC Data Operators & after rectifications the closing balances are taken into consideration.
5. In some cases Accounting Codes are also changed by us as per MPMAM and accordingly its impact on Income & Expenditure.

Other Income & Expenditure Points:

Income

1. Bank Interest Includes the Interest received from Saving Bank Accounts & the Interest received from Auto sweep.
2. Interest received from Schemes Bank Accounts like Pensions etc. are directly credited to respective schemes.
3. Revenue Contribution includes the Contribution made by Janbhagidari or others.
4. No Assets / Liabilities, as Revenue are written back during the Year.
5. No Profit on sale / disposal of Assets arises during the Year.

Notes to the Accounts –Balance Sheet

Balance Sheet is made without considering opening Balances as OBS of UIb is not still approved.

1. Municipal (General) Fund:

Municipal fund as on 01.04.2019 is balancing figure of Assets & Liabilities as Per MPMAM includes all Funds and Bank differences along with adjustments of Income & Expenses.

4. Grant

4.1 Grant: Grants have been listed subject to the ready availability of the Grant records maintained, and the corresponding Bank Accounts, wherever, separately maintained for the purpose. This is subject to scrutiny and adjustment.

5. Un-Secured Loan: there are no unsecured loans taken by MC as of 31st March, 2020.

5.1 Secured Loan: Loan from HUDCO has been taken by the MC previously.

6. Fixed Assets: The Valuation of fixed assets has been done as per methodology provided in MPMAM and the generally accepted Accounting Principles..

7. Investment

7.1 Investment- General Fund: FDR from Municipal Funds with the Banks has been shown Under Investment - General Fund.

7.2 Investment – Other Fund: FDR from the Grant funds & Special Funds like GPF, FBF & Schemes and Projects fund etc. have been shown under Investment - Other Fund.

8. Current Assets: Current Assets include the items prescribed in the MPMAM

Bank:- Bank balance as on 31.03.2020, has been worked out on the basis of bank statements/Bank Cash Book provided and after Reconciliation & adjustments. reconciliation are not done due to non-availability of Bank Statements.

Cash:- The cash in hand as of 31-03-10 are taken "NIL" as per the Day Book maintained by the Accounts Department.

Advances to Staff

. The Advance paid to staff is taken from the Statement provided by the Accounts Department & the same taken as current asset.. These advances are subject to reconciliation and confirmation.

Security Deposit

Security Deposit with Telecom Dept / Cell phone service provider

As per available records, no deposits were paid. Therefore, the same is considered as Nil. Confirmation from the said department/agency is awaited.

Security Deposit with Electricity Board

As per available records, no deposits were paid. Therefore, the same is considered as Nil. Confirmation from the said department/agency is awaited.

9. Current Liabilities

9.1 Security Deposit from Contractors: The figure has been arrived from the data maintained by the Accounts Departments after adjustment of Refund. The amount is subject to reconciliation and confirmation.

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

		NAME OF ULB: NAGAR PARISHAD ANTRI						NAME OF AUDITOR: Abhishek V Gupta & Co.	
Sr. no.	PARAMETERS	DESCRIPTION		OBSERVATION IN BRIEF		SUGGESTIONS			
1	Audit of Revenue								
	राजस्व कर वसूली								
		Receipts in Rs.							
		Year 2018-19	Year 2019-20	% of Growth					
(i)	संपत्तिकर	2,69,051.00	83,700.00	-68.89%		Increase in Collection of Property tax Shows efforts are Made for Collection.		Camps & New Policies Should be organised by ULB. New discounting Policies Should be introduced by ULB for those who have to pay since long.	
(ii)	समेकित कर	2,78,655.00	98,960.00	-64.49%		Decrease in Collection of Compound tax Shows no efforts are Made for Collection.		Camps & New Policies Should be organised by ULB. New discounting Policies Should be introduced by ULB for those who have to pay since long.	
(iii)	नगरीय विकास उपकर	54.00	-	-100.00%		No Collection was made Previous year.		Camps & New Policies Should be organised by ULB. New discounting Policies Should be introduced by ULB for those who have to pay since long.	
(iv)	शिक्षा उपकर	3,737.00	1,644.00	-56.01%		Decrease in Collection of cess Shows efforts are Made for Collection.		Camps & New Policies Should be organised by ULB. New discounting Policies Should be introduced by ULB for those who have to pay since long.	
	कुल योग	5,51,497.00	1,84,304.00						
	गैर राजस्व वसूली								

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

NAME OF ULB: NAGAR PARISHAD ANTRI									
NAME OF AUDITOR: Abhishek V Gupta & Co.									
Sr. no.	PARAMETERS	DESCRIPTION			OBSERVATION IN BRIEF		SUGGESTIONS		
(i)	भवन भूमि किराया	2,60,626.00	2,230.00	-99.14%	Decrease in Collection of Rent Shows no efforts are Made for Collection.		Camps & New Policies Should be organised by ULB. New discounting Policies Should be introduced by ULB for those who have to pay Rent since long.		
(ii)	जल उपभोक्ता प्रभार	1,09,457.00	84,255.00	-23.02%	Increase in Collection of Water tax Shows efforts are Made for Collection.		Camps & New Policies Should be organised by ULB. New discounting Policies Should be introduced by ULB for those who have to pay water tax since long.		
(iii)	ढोस अपशिष्ट प्रबंधन उपभोक्ता प्रभार	0	-	0.00%					
(iv)	अन्य कर / शुल्क	4,44,131.00	3,30,559.00	-25.57%	Decrease in Collection of Other income Shows no efforts are Made for Collection.		Camps & New Policies Should be organised by ULB. New discounting Policies Should be introduced by ULB for those who have to pay since long.		
	कुल योग	8,14,214.00	4,17,044.00						
	महा योग	13,65,711.00	6,01,348.00						

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

NAME OF ULB: NAGAR PARISHAD ANTRI					
NAME OF AUDITOR: Abhishek V Gupta & Co.					
Sr. no.	PARAMETERS	DESCRIPTION		OBSERVATION IN BRIEF	SUGGESTIONS
2	Audit of Expenditure			Bifurcation of Capital & revenue Expenditure should be Properly done.	Nature of Expenditure Should be Understood by Staff. Training of GL Codes should be Provided to staff.
3	Audit of Book Keeping			Record of Security Deposit & EMD should be Improved.	Books of Security Deposit & EMD Should be Maintained as per MPMAM
4	Audit of FDR			Interest on FDRs should be entered on Accrual Basis.	FDR Sheet should be prepared Annually on Accrual Basis.
5	Audit of Tenders/Bids			Tenders are online & transparent but more control required when the payment made to Publishers, reputed and local newspaper rates should be compared. Sometime it has been seen that local newspapers are charging high rates in comparison to reputed newspaper.	Comparison should be done at the time of fixing the rates of publicity of tenders & others.
6	Audit of Grants & Loans			Heads of Grant should be mentioned Properly & FDRs made from Grants & Loans should be mentioned specifically and interest received on FDRs should be credited in Grant fund instead of other & Municipal Fund.	FDR Sheet should be prepared Annually on Grant Basis.

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

NAME OF ULB: NAGAR PARISHAD ANTRI						
NAME OF AUDITOR: Abhishek V Gupta & Co.						
Sr. no.	PARAMETERS	DESCRIPTION		OBSERVATION IN BRIEF	SUGGESTIONS	
7	Incidences relating to diversion of funds from capital receipts/Grants/Loans to Revenue Nature Expenditure and from one scheme/project to another			No Such Incidences are Found During the Audit.		
		Revenue Expenditure	Revenue Receipts			
8	any other (a) percentage of revenue expenditure (establishment, salary, operation & maintenance) with Respect to Revenue receipts(Tax & non Tax) excluding octroi, Entry tax,Stamp Duty and other grants etc.	2,45,82,590.32	6,01,348.00	4087.91% Revenue Expenditure is too high in comparison of Own Revenue. Income should be increased by Collection of taxes & Interest & fees & Charges.		
		Capital Expenditure	Total Expenditure			

Revised Abstract Sheet for reporting on Audit Paras for Financial Year 2019-20

NAME OF ULB: NAGAR PARISHAD ANTRI					
NAME OF AUDITOR: Abhishek V Gupta & Co.					
Sr. no.	PARAMETERS	DESCRIPTION		OBSERVATION IN BRIEF	SUGGESTIONS
	(b)Percentage of Capital Expenditure with Respect to Total Expenditure	2,10,56,938.00	4,56,39,528.32	46.14%	Capital Expenditure covers almost 50% Part of Total Expenditure. These expenditure are Made from Grants & Schemes & Own Resources.
9	Whether all the Temporary Advances have been fully recovered or not.			Temporary Advances are not given to staff During the year.	Source of Expenditure should be Mentioned at the time of Payment and Budget should be Checked before Making Payments.
10	Whether Bank Reconciliation Statements is being regularly Prepared.			No such Bank Reconciliation prepared by ULB.	Advances Register Should be Maintained, if given. Bank Reconciliation Should be Prepared on Monthly Basis. Such Instructions are also given by UADD.

Abhishek V Gupta & Co.

CA Abhishek Gupta

Partner

Firm Reg No.:0017949C

Membership No.:412903

Division	District	ULB Name	Revenue Expenditure				Capital Expenditure				Total Expenditure
			Establishment Expenses	Administrative Expenses	operation & Maintenance	Interest Exp.	other Exp.	Capital Expenses	Loan repayment	Other	
Gwalior-Chambal	Gwalior	Antri	1,51,25,737.00	29,58,514.00	44,51,330.32	0.00	20,47,009.00	2,07,62,954.00	-	2,93,984.00	4,56,39,528.32

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